

Dean's Administrative Council

Minutes of Meeting – September 30, 2020

1:00 p.m. via Zoom



Members John Kovaleski (Interim Dean), Tres Stefurak (ADMIN), Robert Thompson (HTM),
Present: Susan Santoli (LTE), Shelley Holden (HKS), Paige Vitulli (INGS/OALS), James Van Haneghan (CINS), Matt Binion (OAA), Josh Wooden (AA), Jennifer Simpson (FS), Yvette Getch (FC), Aimee Meyers, (DEV), Amber Day (MKG)

1. Faculty and staff evaluations are due. Send originals to Dana ASAP.
2. Staff position for Accounting Clerk IV is still open.
Faculty positions open: HKS Chair/faculty position in Exercise Science;
LTE Chair/faculty position in Edu Ldrshp; Sec Soc Studies, and Elem Sci Edu.
3. CEPS Virtual Faculty Meeting is scheduled for Thursday, October 8 at 3:00 p.m.
4. College Preview Day will be Monday, October 12, 2020 (see agenda sheet for more info).
5. University Commencement will be virtual on Sunday, December 6, 2020 at 2:00 p.m.
6. College Ceremony or a Department/Program Recognition will be required and done before students leave November 24th. The Council voted for individual department recognition ceremony. More information will be forthcoming.
7. Alumni Virtual Reunion – Friday, October 2 at 3:30 – 4:30 p.m. The alumni office would like people to register for the event to receive the Zoom link so they can monitor the numbers – <https://conta.cc/334OETj>
8. Marketing and Communications – Amber provided an update. Dr. Kovaleski encouraged the chairs to organize a virtual event for UG and graduate programs.
9. Field Services – All students have been placed in a school for internships.
10. Office of Assessment –Reminder to send Matt the minutes for the program meetings.
11. Advising/Student Services – Change in orientation for undergraduate students will begin earlier. Bulletin revisions – Google drive has been created for a common place for updates and revisions. New Scholarship Management System. Josh will work on Scholarship Training options with the Scholarship Office.
12. Development – End of 5-year campaign. The University has raised 160.75 Million with 9 million remaining in the budget for the Mitchell Moulton Matching. Will continue with the matching program until the money runs out. Swags have been purchased for promotional events for the College – see Aimee.
13. Faculty Council – The faculty council is currently voting on officers. Faculty issues with at home teaching were presented to the council.
14. Associate Dean – Dr. Baxter received approval for a new 5-year Passage grant.